



TULE RIVER TRIBAL COUNCIL

TULE RIVER INDIAN RESERVATION

REQUEST FOR PROPOSALS

TRTC-81-2020

General Banking and Treasury Services

Date of Advertisement: *October 08, 2020*

Deadline for Submittal: *November 05, 2020*

The purpose of this Request for Proposal (RFP) is to secure a strategic partner for Tule River Tribal General Banking and Treasury Services. Tule River Tribe requests proposals from qualified financial institutions to provide primary banking relationship. Tule River Tribe seeks a bank that is able to provide full range of financial services required by this request for proposal (RFP). Must list experience of treasury services for Tribal Government, including advising other Native American Tribes and gaming operations.

Scope of Services:

The bank awarded the contract will be the Tule River Tribe's primary cash management partner which will include processing all deposits, disbursements and will be the central point for cash management.

1. General Revenue Account
2. Payroll
3. Accounts Payable
4. Deposits-this is a mix of credit card deposits, checks, cash, and electronic funds transfers
5. Disbursement services
6. Reporting-online reporting (include Information)
7. Retention requirements
8. Administrator and Employee Online Access-Currently Two Administrators have access and two employees have access to the banks online reporting system.
9. Security requirements-current and tested disaster recovery plan in the event of a systems failure at the banks primary site. Secured data transmission storage, advanced notification of technology changes.
10. Other matters that the Tribe may from time to time direct
11. All questions must be submitted before October 27, 2020 for responses in regards to the RFP.

Proposal Requirements:

1. One (1) printed copy and one (1) USB digital PDF format of the proposal should be delivered in a sealed envelope to:

Corina Harris, Procurement Director, at Tule River Tribal Council
by November 05, 2020, by 4:00 pm.

2. Letter of Interest.
3. Contract
4. Account open forms
5. Treasury Management Agreements
6. Individual service agreements (wires, ACH)
7. Provide five (5) references of previous work.
8. Account Analysis Statement
9. Please address any additional services you provide that may benefit the Tribe.
10. Team List and qualifications of whom will be assisting with the work for the Tribe.
11. Fees.
12. Signed suspension and debarment form (attachment 1)
13. Signed NDA for all statements requested for Proposal submission

Selection Process:

14. The Tule River Tribe will review all proposals and rate each based on the following criteria:
 - a. Responsiveness to the RFP
 - b. Ability to provide services
 - c. Experience of the Financial Institution
 - d. Additional services and associated fees
 - e. Industry knowledge and locations
 - f. Expertise to respond to the need for telephone, email and ad hoc meetings
 - g. Reporting ability
15. The Tule River Tribe may request finalist interviews before making its final selection.

Submission of Proposal

One (1) printed copy and one USB digital PDF format of the proposal shall be submitted. Attachment 1, shall be included in the packet regarding suspension and debarment. All proposals must be submitted in a sealed envelope or box. Proposals shall remain confidential until the Tule River Tribe has reviewed all proposals, finalist interviews have been scheduled and the intent to award a contract has been made.

Proposals shall be submitted to:

Tule River Tribal Council
General Banking & Treasury Services RFP
Attn: Corina Harris, Procurement Director
340 N. Reservation Road
Porterville, CA 93257

We realize the RFP is an extensive review of information, however, we feel it is both necessary and appropriate given the need to continue to leave no stones unturned related to the overall cost, services and adequacy of our goals as a Tribe and for the Tribe.

For additional information, please contact: Corina Harris at (559)781-4271 extension 1042 or email: corina.harris@tulerivertribe-nsn.gov.

Attachment 1

**TULE RIVER TRIBAL COUNCIL
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Name of Firm Submitting Bid

Signature and Title of Authorized Official

Date

I am unable to certify to the above statements. Attached is my explanation.

Prime or Subcontractor's Name: _____

Telephone Number: _____

Submit to:
Tule River Tribal Council, PO Box 589, Porterville, Ca. 93258