



# TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

## JOB POSTING

**Opening Date: 12/16/21      Closing Date: 12/30/21**

**Position Title:**      Apprentice Electrician

---

**Department:**      Electrical Department

---

**Work Schedule:**      Monday – Friday 7:00AM – 3:30PM

---

**Wage Rate:**      Pay Range: 37 \$19.46 - \$24.91/Hr./

---

If you are interested in this position, please submit the following:

- Completed Application
- High School Diploma or GED
- Tribal Identification (*if applicable*)

All requested information must be in the Tribal Administration Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

**Submit To:**

Human Resources

Tule River Indian Tribe of CA

340 N. Reservation Rd.

Porterville, CA 93257

E-mail: [Teresa.Ceballos@tulerivertribe-nsn.gov](mailto:Teresa.Ceballos@tulerivertribe-nsn.gov)

**IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.**



# TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

## JOB DESCRIPTION

---

**POSITION TITLE:** Apprentice Electrician    **WORKSITE:** Tule River Tribe  
340 N Reservation Rd  
Porterville, CA 93257

---

### GENERAL POSITION DESCRIPTION

Performs electrical work under the supervision of a Journeyman electrician. Install, maintain, and repair electrical wiring, equipment, and fixtures. Ensure that work is in accordance with relevant codes. May install or service streetlights, intercom systems, or electrical control systems.

---

### DUTIES & RESPONSIBILITIES:

1. Assist Journeyman electrician in planning, installing, and maintaining electrical equipment in all tribal buildings and private homes.
2. Identifying, analyzing, troubleshooting, and assisting with repairs of equipment and electrical faults.
3. Interpreting blueprints and schematics.
4. Traveling to tribal buildings and private homes to assist electrician and other trades.
5. Updating work logs, client accounts, and handling other administrative duties.
6. Ordering replacements and equipment as needed.
7. Complete electrical installations and carrying out various maintenance duties.
8. Use a variety of tools and equipment such as power construction equipment, measuring devices, power tools, and testing equipment including.
9. Work from ladders, scaffolds, and roofs to install, maintain or repair electrical wiring, equipment, and fixtures.
10. Perform physically demanding tasks, such as digging trenches to lay conduit and moving and lifting heavy objects.
11. Provide assistance during emergencies by operating floodlights and generators, placing flares, and driving needed vehicles.
12. Learning from the journeyman electrician and completing all other duties as assigned.

---

### QUALIFICATIONS:

1. Must be 18 years old or older.
2. A valid California Driver's License class "C" or higher and be insurable through the Tribal Administration.
3. Must possess a High School diploma or GED.

4. Must have excellent communication skills.
5. Must have excellent planning and organizing skills.
6. Must have the ability to work other trades.
7. Must successfully enroll in WECA Apprentice Training within first six months of employment.
8. Must successfully complete a pre-employment drug screen and background investigation.
9. If previously employed with the Tule River Indian Tribe of California entities, you must have acceptable work history.

---

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

1. Basic computer skills to include Microsoft Word, Outlook and Excel.
2. Use of adding machines, calculators, and other specialty equipment.
3. Basic math skills: ability to add, subtract, multiply, and divide; including but not limited to fractions, decimals, percentages, square feet, yardage, acreage, algebra.
4. Ability to read a measuring tape, scales, gauges, and rulers.
5. Basic carpentry, building construction/structural design, mechanical, and electrical systems, components, methods, and installation and materials.
6. Basic knowledge of residential and commercial wiring.
7. Determining the kind of tools and equipment needed to do a job.
8. Must possess ability to work in trenches, dig out or clean out trenches.
9. Must possess the ability to climb ladders, top of buildings, through attic spaces, power poles, and under homes.
10. Ability to operate equipment as directed by the supervising electrician such as jack hammer, wire pulling equipment, conduit bending machine and, industrial air compressor.
11. Ability to use volt meters, electrical sensing probe and electrical tracing equipment.
12. Knowledge and understanding of construction plans and building and use permits.
13. Organizing, Planning, and Prioritizing Work
14. Read, understand, retain, and recall factual information pertaining to codes, construction, and inspections.
15. Wear personal protective equipment (hard hat, safety glasses at all times), respirator when required.
16. The ability to communicate with various social and ethnic backgrounds with patience, tact, courtesy, and self-restraint.
17. Ability to follow written and verbal instructions.
18. Excellent initiative skills.

---

#### **WORKING CONDITIONS:**

Position requires prolonged sitting, standing, walking, crawling, reaching, grasping, repetitive hand movement, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The employee is occasionally required to climb and/or balance. Additionally, the position requires near and far vision in proofreading correspondence and work-related documents. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust and focus. Acute hearing is required. Frequently must be able to lift up to 20 pounds, normally must be able to lift up to 50 pounds, and occasionally must be able to lift over 50 pounds. This job also may require the use of a vehicle, and an

employee must be able to have those repetitive motions and coordination associated with operating a motor vehicle.

---

**Reports to:** Electrician

**Supervises:** None

**Salary:** Pay Range: 37 \$19.46 – \$24.91/ Hr.  
Paid Bi-Weekly/ Non-Exempt

**Working Hours:** Monday – Friday 7:00AM – 3:30PM; May require weekends, holidays, and odd/off hours dependent on work schedule or work needs. Will be required to be on-call.

**Benefits:** Medical, Dental, Vision, Flexible Spending Plan, PTO & 401K.

---

**PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT (TITLE 25,U.S. CODE SECTION 472 AND 473); VETERAN PREFERENCE**