



TULE RIVER TRIBAL COUNCIL

TULE RIVER INDIAN RESERVATION

REQUEST FOR PROPOSALS

Climate Action Plan Development

TRTC-64-2023

The Tule River Tribe of California is committed to protecting our reservation's natural resources and mitigating the effects of climate change on our community. The Tule River Tribal Council hereby requests qualifications and proposals for a qualified contractor to prepare a Priority Climate Action Plan (PCAP) and a Comprehensive Climate Action Plan (CCAP).

DATE OF ADVERTISEMENT: *October 16, 2023*

DEADLINE FOR SUBMITTAL: *October 30, 2023, by 5:00PM Pacific Time*

PROJECT INFORMATION

The Tribal Council is seeking a Contractor to conduct a Climate Action Plan. A Climate Action Plan is a comprehensive roadmap that outlines the specific activities that the community will undertake to reduce greenhouse gas (GHG) emissions. The goal is to align with the recommendations of the Fourth National Climate Assessment, the most recent scientific report on climate change's impacts in the United States.

The PCAP is an immediate response plan that should use existing data, including EPA's US GHG Reporting Program data, to identify critical areas for emissions reduction. The PCAP serves as a quick guide, offering a roadmap to navigate immediate climate action measures. It should include a comprehensive GHG inventory, quantified GHG reduction measures, benefits analysis, and a review of the Tribe's authority to implement these measures.

The CCAP expands upon the PCAP to create a detailed and thorough climate action plan for the long term. It should include the same elements as the PCAP but in more depth, including GHG emissions projections, GHG Reduction Targets, and other funding opportunities for resilience planning. Moreover, the CCAP should explore workforce planning analysis and provide a roadmap for the tribe's sustainability and resilience for future generations. The site(s) are all located *in Porterville*, Tulare County, California.

Services are to be performed on the Tule River Indian Reservation located in Tulare County, California, approximately 15 miles southeast of the City of Porterville. The area is easily accessed by way of vehicle travel East on CA-190, at roundabout, take the 1st exit for Road 284, turn left on Avenue 138 (Indian Reservation Road) keep straight to Tule River Indian Reservation road way name changes to North Reservation Road.

One (1) original and One (1) USB digital copy must be submitted with proposal.

PROJECT BACKGROUND

The purpose of this Request for Proposal (*RFP*) is to guide our community's response to the challenges posed by climate change and help us achieve our goals for sustainable, resilient development.

CONSIDERATION FOR SELECTION:

The proposal shall address all of the following items, in the order set forth and shall not exceed 12 pages:

1. Applicant or Firm Name.
2. Applicant or Firm Qualifications:
 - a. Type of Organization, size (local office and total firm size), professional registrations and affiliations, number of years as a firm.
 - b. Names and qualifications of personnel assigned to Project. Include principal-in-charge, project manager, and all professional staff expected to take responsible roles.
 - c. Outline of recent projects completed that are similar to this project and that are local to the Tribe with local Indian Tribes.
 - d. Client references from recent projects, including name, address and telephone of individuals to contact.
3. Consultant is required to demonstrate specific expertise relating to the requirements of the Project Scope including (professional registrations and/or licenses) obtained for performance of work within the State of California.
4. Consultant to note whether it is a subsidiary of a larger corporation or firm and if so, list the name of the parent organization.
5. List any subcontractors who will perform work on this project and provide information in compliance with items 2 and 3 above.

PROJECT UNDERSTANDING AND APPROACH

1. Summary of approach to be taken for the project. Proposer shall identify the following:
 1. The PCAP: Due by March 31, 2024 - The initial deliverable is a Priority Climate Action Plan (PCAP), a narrative report due on March 1, 2024, that includes a focused list of near-term, high-priority, implementation-ready measures to reduce GHG pollution and an analysis of GHG emissions reductions that would be achieved through implementation. These initial plans can focus on a specific sector or sectors and do not need to comprehensively address all of the tribe's/tribes' or territory's sources of GHG emissions and sinks. The PCAP must include the following:
 - A GHG inventory;
 - Quantified GHG reduction measures;
 - A benefits analysis; and,

- A review of authority to implement.
2. The CCAP: Due by the end of the project period of performance on September 31, 2025 - The second deliverable is a Comprehensive Climate Action Plan (CCAP) due at the end of the grant period. A CCAP should provide an overview of the tribe's/tribes' or territory's significant GHG sources/sinks and sectors, establish near-term and long-term GHG emission reduction goals, and provide strategies and identify measures addressing the highest priority sectors to help the tribe(s) or territory achieve those goals. Each CCAP must include the following:
- A GHG inventory;
 - GHG emissions projections;
 - GHG reduction targets;
 - Quantified GHG reduction measures;
 - A benefits analysis;
 - A review of authority to implement;
 - A plan to leverage other federal funding; and,
 - A workforce planning analysis.

2. A definitive work program and schedule, including schedule for completion of the project two deliverables for the project are the PCAP and CCAP, following EPA guidelines. The PCAP must be completed by March 31, 2024. The CCAP needs to be completed by September 31, 2025.

The PCAP is due on March 31, 2024, and the CCAP is due two years later, in September 2025. Monthly progress reporting will be required to monitor the project's timeline and to ensure that tasks are being completed as planned.

Note: Identify and include all tasks not under Consultant's control, and provide estimated times based upon prior experience.

- 3. Any information or tasks needed but not listed is the responsibility of the proposer.
- 4. Proposals are to be concise and include only those items that are relevant to the Project Scope.

FEES AND INSURANCE

Proposals shall include estimated fees to complete the project as described under Project Scope:

- 1. Estimated fees must include all labor, materials, equipment, professional services, insurance, travel, profit, and all other costs and expenses for the proposed project.
- 2. Submit an itemized fee schedule as a basis for all proposed services and any extra services not included in item (a) above, if applicable.
- 3. Provide proof of insurance coverage for proposed services shall include general liability and property damage insurance that shall include automobile liability insurance in a combined single limit of not less than \$1 million dollars. Professional Liability Insurance (E&O) coverage of \$1 million is also required.

PROPOSAL SUBMITTAL AND SELECTION

1. All proposals must be delivered in a sealed envelope with the words “**Attn: Procurement-Teresa Villegas - Proposal for Tule River Tribe Climate Action Plan Development**” clearly written in bold type and received not later than: October 27, 2023, by 5:00PM Pacific Time

Late proposals will not be considered.

2. **All proposal submissions shall be delivered to:**

a) Via Mail

Attn: *Teresa Villegas*
Tule River Indian Tribe of California
P.O. Box 589
Porterville, CA 93258
(559) 781-4271 phone
(559) 781-4610 fax

b) Hand Delivered or by Courier

Tribal Administration Office
340 North Reservation Road
Porterville, CA 93257

3. **All correspondence or inquiries** should be directed to:

Larry Desoto – Larry.Desoto@tulerivertribe-nsn.gov
Teresa Villegas – Teresa.Villegas@tulerivertribe-nsn.gov

4. All costs for preparation of proposals shall be borne by the proposer.

5. Tribal staff and its designated agents or representatives will review the proposals and select the one that they believe is most advantageous to the Tribe.

6. The Tule River Tribal Council will make the final selection and award. The Tribal Council may or may not choose to interview the recommended Consultant prior to award.

7. This request does not constitute an offer of employment or to contract for services.

8. The Tribe reserves the option to reject any or all proposals received in response to this request for Proposals, wholly or in part.

9. The Tribe reserves the right to retain all proposals, whether selected or rejected.

10. All proposals shall remain firm for sixty (60) working days following the closing date for receipt of proposals.

11. Suspension and debarment form must be submitted with proposal.

12. The Tribe reserves the right to award the Consultant services contract to the firm that, in the sole judgment of the Tribe, can best accomplish the desired results. Selection criteria include,

but are not limited to, consideration of the Consultant's qualifications and experience, the Consultant's understanding of and approach to the project, and the proposed fee for services.

13. Preference in the award of a Contract shall be given to Indian and Alaskan Native organizations and economical enterprises. The Owner may give preference to a 51 percent Indian-owned economic enterprise so long as the bid by this enterprise does not exceed the lowest bid submitted by more than five (5) percent.

14. The Tule River Tribal Council reserves the right to waive any informality in any submission, to reject any and/or all submissions, and to accept proposal(s) that in its judgement is in its best interest. Each proposal shall contain one original and one copy, and shall be in a sealed envelope or package clearly labeled as "**Attn: Procurement-Teresa Villegas - Proposal to the Tule River Tribal Council for Climate Action Plan Development**" and delivered to the address noted above.

PROJECT SCOPE

The Tribe's intent is to be able to agree upon a scope of work that will meet the needs of the Tribe with a fee package providing fair compensation to the Consultant.

The following scope of work outlines the required elements of the Consultant:

1. Prepare a report (including maps, diagrams and pictures, where applicable, of findings from above investigations and a list of recommendations).
2. Tribe shall issue a right of entry for Consultant to perform their surveys and investigations. Please note that some of the locations to be investigated are not accessible by motorized vehicle.)
3. Consultant shall be responsible for contacting or preparing any reports or complying with requires of Federal or State Agencies having jurisdiction over the subject property and coordinating any survey and investigation work with same.
4. Conduct at least weekly-biweekly site meeting with representatives of the Tribe, and as applicable, any representatives of any Federal or State Agency having jurisdiction over the property.
5. Conduct one presentation meeting with the Tule River Tribal Council to review findings and recommendations.

Please include the following tribally required clause in the proposal:

"SOVEREIGN IMMUNITY: Nothing herein is intended to convey any rights to individuals or entities that are not parties to this Agreement. Further, nothing herein shall be construed to waive the Tribe's sovereign immunity from unconsented suit against any claims by third parties."

INDIAN AND OTHER FEDERAL PREFERENCE APPLICABLE

All Tule River Tribal Councils Request for Proposals are subject to Section 7(b) of the Indian Self Determination & Education Act (25 USC 450e(b)) which provides to the greatest extent feasible, preference

and opportunities be given to American Indians and American Indian owned business enterprises and OMB Circular A-102 (45 C.F.R Part 92.36(e)) requiring Tule River Tribal Council to take all necessary affirmative steps to assure minority firms, women's business enterprises and labor surplus area firms are used when possible. For Indian Preference to be applied to American Indian owned and controlled businesses, proof of American Indian business ownership with more than 50% control must be submitted with the proposal.

INDIAN EMPLOYMENT OF SUBCONTRACTS -INDIAN PREFERENCE

Pursuant to Section 7(b) of the Indian Self-Determination and Assistance Act, as amended, to the greatest extent feasible, this RFP and any subcontracts awarded shall require Indian preferences and opportunities for training and employment in connection with the administration of such contract/subcontracts.

In addition, preference in the award of subcontracts shall be given to Indian organizations and to Indian-owned economic enterprises. Pursuant to Section 7(c) of the Indian Self-Determination and Assistance Act, as amended, the tribal employment or contract preference laws adopted by such Tribe shall govern with respect to the administration of the contract or portions of the contract.

For additional information, please see the following attachments:

EXHIBIT A: *Suspension and Debarment*



TULE RIVER TRIBAL COUNCIL

TULE RIVER INDIAN RESERVATION

TULE RIVER TRIBAL COUNCIL CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Name of Firm Submitting Bid

Signature and Title of Authorized Official

Date

I am unable to certify to the above statements. Attached is my explanation.

Prime or Subcontractor's Name: _____

Telephone Number: _____

EXHIBIT A